Forward plan



THIS DOCUMENT GIVES NOTICE OF ANTICIPATED KEY DECISIONS TO BE TAKEN AT CABINET AND OTHER MEETINGS

This update published 3 October 2022

Democratic Services

Contact: Sam Wilcock, Democratic Services Officer, email: sam.wilcock@bristol.gov.uk

BRISTOL CITY COUNCIL - FORWARD PLAN INDEX OF PROPOSED KEY DECISIONS

The Forward Plan gives notice of anticipated key decisions to be taken at Cabinet, Health and Wellbeing Board and Learning City Partnership Board meetings. It will be updated and published on the Council website www.bristol.gov.uk on a monthly basis.

Key Decision

Under the Council's constitution, the definition of a key decision is a decision which is likely to:

- 1) Result in expenditure of £500,000 or over.
- 2) Result in savings of £500,000 or over.
- 3) Be significant in terms of its effects on communities living or working in two or more wards in the city.

Non-key Decision

For additional information and completeness the Forward Plan also contains those items which are outside the definition of a key decision.

Cabinet Meetings

The Cabinet will normally meet on a Tuesday. Meetings start at 4pm and are currently held at City Hall, College Green Bristol, BS1 5TR. Meetings of the Cabinet are open to the public with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information which will be identified in the Mayor's Forward Plan).

Reports submitted to the Mayor and Cabinet will be available on the council's website 5 clear working days before the date the decision can be made. If you would like a copy by email please contact democratic.services@bristol.gov.uk

Glossary:

HWB Health and Wellbeing Board LCPB Learning City Partnership Board

APR15 Under the Council's Constitution if a key decision needs to be taken with less than 28 days' notice, it can still be taken under APR15 –

General Exception, if it is impracticable to defer it until the next scheduled Cabinet meeting. The relevant Scrutiny Commission must

be notified and the report published as part of the agenda 5 clear working days ahead of the Cabinet meeting

Description of Exempt Information :- England, Part 1 of Schedule 12A of the Local Government Act 1972

Information relating to any individual.
Information which is likely to reveal the identity of an individual.
Information relating to the financial or business affairs of any particular person (including the authority holding that information).
Information relating to any consultations or negotiations, or contemplated consultations or negotiations, with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.
Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; Or
(b) to make an order or direction under any enactment.
Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.

Cabinet Members

- Mayor Marvin Rees
- Councillor Craig Cheney Deputy Mayor and Cabinet Member for City Economy, Finance and Performance
- Councillor Asher Craig Deputy Mayor and Cabinet Member for Children's Services, Education and Equalities
- Councillor Don Alexander Cabinet Member for Transport
- Councillor Nicola Beech Cabinet Member for Strategic Planning, Resilience and Floods
- Councillor Helen Holland Cabinet Member with responsibility for Adult Social Care and Integrated Care System
- Councillor Ellie King Cabinet Member with responsibility for Public Health and Communities
- Councillor Tom Renhard Cabinet Member for Housing Delivery and Homes
- Councillor Kye Dudd Cabinet Member for Climate, Ecology, Waste and Energy

The City Council's website www.bristol.gov.uk contains all supporting documents and decisions for formal meetings and lots more about the City Council.

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Tom Gilchrist, Private Housing and Accessible Homes Manager tom.gilchrist@bristol.gov.uk	Technology Enabled Care Project (TEC2) For Cabinet to approve the use of Capital and Health funding to maximise Technology Enabled Care (TEC) for Adult Social Care service users as part of their packages of care and the expansion of the TEC team to deliver an increase in the utilisation of Technology Enabled Care in Bristol. Open	Cabinet 4 Oct 2022	Cabinet Member with responsibility for Adult Social Care and Integrated Care System	People Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Medium Term Financial Plan and Capital Strategy To present the Medium Term Financial Plan and Capital Strategy. This report will be presented for Cabinet comment/approval and will subsequently be submitted to Full Council. Open	Cabinet 4 Oct 2022	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Sarah Spicer, Business Innovation Manager sarah.spicer@bristol.gov.uk	HRA Budget Amendment (2022/23) To seek approval for additional expenditure in 2022/23 to be funded from the Housing Revenue Account reserves.	Cabinet 4 Oct 2022	Cabinet Member with responsibility for Housing Delivery and Homes	Communities Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open			
Paul Sylvester, Rehousing Manager paul.sylvester@bristol.gov.uk	Temporary Accommodation Services To approve and award a contract. Part exempt 3	Cabinet 4 Oct 2022	Cabinet Member with responsibility for Housing Delivery and Homes, Deputy Mayor with responsibility for Children's Services, Education and Equalities	Communities Scrutiny Commission & Resources Scrutiny Commission
David Bunting, Head of Traffic and Highways Maintenance david.bunting@bristol.gov.uk	Parking Tariff Review 2022-23 (Controlled Parking Zone (City Centre) and Off Street Car Parks) To seek approval to increase parking tariffs in the Central Controlled Parking Zone (CPZ) and the Council's off-street car parks. Open	Cabinet 4 Oct 2022	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission
Abigail Stratford, Service Manager, Major Projects abigail.stratford@bristol.gov.uk	Temple Quarter Grant Funding Arrangements To seek approval to enter into a grant flow down agreement with the West of England Combined Authority ('WECA') and a Collaboration Agreement with WECA, Network Rail and Homes England to apply for and secure funding to deliver	Cabinet 4 Oct 2022	Mayor	Growth & Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Infrastructure Items within Temple Quarter To note the intention to explore options to appoint a delivery partner for a joint venture vehicle with the Temple Quarter partners to facilitate delivery of the Temple Quarter Programme. To provide an update on the Temple Island Enabling Works project. Part exempt 3			
Steven Riley steven.riley@bristol.gov.uk	Refreshing permission to construct the A4018 scheme following a change in funding source To note the changed budget and funding source for the approved A4018 scheme, and approve and authorise spend of the updated total to implement the scheme. Open	Cabinet 4 Oct 2022	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission
Matthew Sugden matthew.sugden@bristol.gov.u k	Bristol Avon Flood Strategy Funding Strategy To seek Cabinet approval of the Funding Strategy principles and joint working arrangements with the Environment Agency to deliver the Bristol Avon Flood Strategy. To note the indicative future allocation of community infrastructure levy funding for the project and authorise the submission of funding bids.	Cabinet 4 Oct 2022	Cabinet Member with responsibility for Strategic Planning, Resilience and Floods	Growth & Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open			
Guy Collings, Head of Insight, Performance and Intelligence Guy.Collings@bristol.gov.uk	Q1 Quarterly Performance Progress Report 2022/23 To update on the Council's Performance Management Report for Q1 2022/23 Non Key Open	Cabinet 4 Oct 2022	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Q2 Corporate Risk Management Report 2022/23 To provide an update of the current significant strategic risks to achieving the Council's objectives as set in the Corporate Strategy and summarises progress in managing the risks/actions being taken for each quarter . Non Key Open	Cabinet 4 Oct 2022	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Matthew Kendall matthew.kendall@bristol.gov.u k	Procurement of household goods contract in respect of the Local Crisis Prevention Fund To seek approval to procure and award the household goods contract in respect of the Local Crisis and Prevention Fund (LCPF) for a period of	Cabinet 4 Oct 2022	Cabinet Member with responsibility for Housing Delivery and Homes	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	up to 5 years. Open			
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Financial Update Report - October 2022 To present Cabinet with the latest detailed financial outturn report and identify any additional financial approvals that are required. Open	Cabinet 4 Oct 2022	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Richard Hills, Deputy Director - Commissioning richard.hills@bristol.gov.uk	Market Sustainability and Fair Cost of Care Fund To note Bristol City Council Adult Social Care's response to the requirements of the Market Sustainability and Fair Cost of Care Fund as part of the Government's People at the Heart of Care white paper. Non Key Open	Cabinet 1 Nov 2022	Cabinet Member with responsibility for Adult Social Care and Integrated Care System	People Scrutiny Commission
Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk	Recommissioning Special Educational Needs and Disabilities Information Advice and Support Services (SENDIASS) Approval to procure and award a new contract to	Cabinet 1 Nov 2022	Deputy Mayor with responsibility for Children's Services, Education and	People Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	deliver the statutory SEND Information Advice and Support Service (SENDIASS)		Equalities	
	Open			
Genevieve Adkins, Interim Head of Culture genevieve.adkins@bristol.gov.u k	Arts Council England National Portfolio Funding 2023-2026 To seek approval to accept and spend two grant awards for 2023-26 from Arts Council England (ACE) National Portfolio funding. Open	Cabinet 1 Nov 2022	Deputy Mayor with responsibility for City Economy, Finance and Performance	Growth & Regeneration Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Financial Update Report - November 2022 To present Cabinet with the latest finance exception report, i.e. to advise Cabinet of any latest material financial changes and identify any additional financial approvals that are required. Open	Cabinet 1 Nov 2022	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Nick Bryant, Strategic City	Bristol Local Plan Local Development Scheme	Cabinet	Cabinet Member with	Growth &
Planning Manager Nick.Bryant@bristol.gov.uk	(LDS) To seek approval for the new Local Development	1 Nov 2022	responsibility for Strategic Planning,	Regeneration Scrutiny

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Scheme (LDS). Open 3		Resilience and Floods	Commission
Paul Sylvester, Rehousing Manager	Temporary Accommodation Partnership To seek approval to bring into use empty	Cabinet 1 Nov 2022	Cabinet Member with responsibility for	Communities Scrutiny
paul.sylvester@bristol.gov.uk	residential accommodation to use as Temporary Accommodation for homeless families through a short term lease agreement, for disposal of the property on termination of the lease agreement and approval of funding to refurbish the properties. Part exempt 3		Housing Delivery and Homes	Commission
Pete Anderson, Director:	Establishing the City Leap Energy Partnership	Cabinet	Cabinet Member with	Overview and
Property, Assets and Infrastructure	To seek approval for the appointment of Ameresco Ltd as the strategic partner for the City	1 Nov 2022	responsibility for Climate, Ecology,	Scrutiny Management
peter.anderson@bristol.gov.uk	Leap Energy Partnership and authorise officers to		Waste and Energy	Board/ Growth &
	take all steps required to enter into the Partnership and any related matters.			Regeneration Scrutiny Commission
	Part exempt 3			

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Kate Markley, Service Manager Children's Services kate.markley@bristol.gov.uk	Grant bid for creation of a Disabled Children's Home To seek approval to submit a bid for capital funding and if successful spend the funding on a Disabled Children's Home Open	Cabinet 1 Nov 2022	Deputy Mayor with responsibility for Children's Services, Education and Equalities	People Scrutiny Commission
Graham Clapp, Head of Benefits graham.clapp@bristol.gov.uk, Matthew Kendall matthew.kendall@bristol.gov.uk	Household Support Fund (October 2022 – March 2023) To seek approval to spend the Council's allocation of the Department for Work and Pensions (DWP) Household Support Fund. Open	Cabinet 1 Nov 2022	Deputy Mayor with responsibility for City Economy, Finance and Performance	Communities Scrutiny Commission
Christina Gray, Service Director, Public Health christina.gray@bristol.gov.uk	Director of Public Health Annual Report 2021-22 - Physical Activity To note the annual report of the Director of Public Health Non Key Open	Cabinet 6 Dec 2022	Cabinet Member with responsibility for Public Health and Communities	People Scrutiny Commission/ Health Sub Committee

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Hugh Evans, Executive Director: People hugh.evans@bristol.gov.uk	Integrated Care Strategy To approve the draft Integrated Care Strategy to set the direction of the integrated care system, setting out how commissioners in the NHS and local authorities, working with providers and other partners, can deliver more joined-up, preventative, and person-centred care for their whole population, across the course of their life. Open	Cabinet 6 Dec 2022	Cabinet Member with responsibility for Adult Social Care and Integrated Care System	People Scrutiny Commission/ Health Scrutiny Sub Committee
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Collection Fund Surplus/Deficit report To present the Collection Fund surplus/deficit report. This report will be presented for Cabinet comment/approval and will subsequently be submitted to Full Council. Open	Cabinet 6 Dec 2022	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Council Tax Base To consider a report setting the Council Tax base. This report will be presented for Cabinet comment/approval and will subsequently be submitted to Full Council.	Cabinet 6 Dec 2022	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open			
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Financial Update Report - December 2022 To present Cabinet with the latest finance exception report, i.e. to advise Cabinet of any latest material financial changes and identify any additional financial approvals that are required. Open	Cabinet 6 Dec 2022	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Sarah Spicer, Business Innovation Manager sarah.spicer@bristol.gov.uk	Housing Revenue Account (HRA) Budget Proposals 2023/24 To seek approval for the proposed 2023/24 Housing Revenue Account (HRA) Budget, 5-year capital plan and planned expenditure. Open	Cabinet 17 Jan 2023	Cabinet Member with responsibility for Housing Delivery and Homes	Communities Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Budget report & Treasury Management Strategy 2023/24 To consider the 2023/24 Budget report and Treasury Management Strategy. The Mayor's budget proposals will subsequently be submitted to Full Council.	Cabinet 17 Jan 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open			
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Dedicated Schools Grant budget proposals 2023/24 To consider the Dedicated Schools Grant budget proposals 2023/24. This report will subsequently be submitted to Full Council as part of the budget process. Open	Cabinet 17 Jan 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	People Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Financial Update Report - January 2023 To present Cabinet with the latest detailed financial outturn report and identify any additional financial approvals that are required. Open	Cabinet 17 Jan 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Financial Update Report - February 2023 To present Cabinet with the latest detailed financial outturn report and identify any additional financial approvals that are required.	Cabinet 7 Feb 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open			
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Financial Update Report - March 2023 To present Cabinet with the latest finance exception report, i.e. to advise Cabinet of any latest material financial changes and identify any additional financial approvals that are required. Open	Cabinet 7 Mar 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Richard Fletcher, Parks Services Manager richard.fletcher@bristol.gov.uk	Response to Ash Dieback disease To seek approval of the Council's approach to managing the risk to people and property from trees affected by Ash Dieback and authorising the use of funding to deliver the approach including procuring and awarding contracts. Open	Cabinet Before 4 Apr 2023	Cabinet Member with responsibility for Public Health and Communities	Communities Scrutiny Commission
Fiona Gilmour, Mayor's Office Policy Manager fiona.gilmour@bristol.gov.uk, Jon Severs, City Design Manager jon.severs@bristol.gov.uk	We are Bristol History Commission – Next Steps Open	Cabinet Before 4 Apr 2023	Mayor	Growth & Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk	Future of Youth Services To seek approval of Bristol City Council's approach to the development of youth services within Bristol. Open	Cabinet Before 4 Apr 2023	Deputy Mayor with responsibility for Children's Services, Education and Equalities	People Scrutiny Commission
Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk	Youth Zones - Full Business Case To seek approval for the business case and site for the Youth Zone in the South of the City including the lease of an asset for the duration of the project. Part exempt 3	Cabinet Before 4 Apr 2023	Deputy Mayor with responsibility for Children's Services, Education and Equalities	People Scrutiny Commission
Tim Borrett, Director: Policy, Strategy and Digital tim.borrett@bristol.gov.uk	Consultation and Engagement Strategy 2022-24 To seek approval of the updated Consultation and Engagement Strategy 2022-24. Open	Cabinet Before 4 Apr 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Overview and Scrutiny Management Board/ Resources Scrutiny Commission
Abigail Stratford, Service Manager, Major Projects	Whitehouse Street Regeneration Framework To seek approval of the Whitehouse Street	Cabinet Before 4	Mayor	Growth and Regeneration

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
abigail.stratford@bristol.gov.uk	Regeneration Framework. Open	Apr 2023		Scrutiny Commission
Tom Gilchrist, Private Housing and Accessible Homes Manager tom.gilchrist@bristol.gov.uk	Gypsy, Travellers and Showpeople permanent sites To seek permission to approve the development of permanent Gypsy, Travellers and Showpeople sites. Open	Cabinet Before 4 Apr 2023	Cabinet Member with responsibility for Housing Delivery and Homes	Communities Scrutiny Commission
Adam Crowther, Head of Strategic City Transport adam.crowther@bristol.gov.uk	East Bristol Liveable Neighbourhood Pilot Outline Business Case Open	Cabinet Before 4 Apr 2023	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Financial Update Report - April 2023 To present Cabinet with the latest finance exception report, i.e. to advise Cabinet of any latest material financial changes and identify any additional financial approvals that are required. Open	Cabinet 4 Apr 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Adam Crowther, Head of Strategic City Transport adam.crowther@bristol.gov.uk	A37/A4018 Bus Deal Route 2 Project (Outline Business Case) To seek approval for acceptance of two grant awards for 2023-26 (if successful) of up to £4,093,409.50 funding from Arts Council England (ACE) as part of their National Portfolio as investment into Bristol City Council's Museums, and up to £2,040,000 funding from Arts Council England as part of their National Portfolio as investment into museums across the south west region. Part exempt 3	Cabinet Before 1 Nov 2022	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission
Adam Crowther, Head of Strategic City Transport adam.crowther@bristol.gov.uk	A37/A4018 Bus Deal Route 2 Project (Full Business Case) To approve the Full Business Case (FBC) prior to submission to the West of England Combined Authority (WECA). Open	Cabinet Before 4 Apr 2023	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission
Paul Sylvester, Rehousing	Bristol Housing Allocations Review	Cabinet	Cabinet Member with	Communities

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Manager paul.sylvester@bristol.gov.uk	Open	Before 4 Apr 2023	responsibility for Housing Delivery and Homes	Scrutiny Commission
Genevieve Adkins, Interim Head of Culture genevieve.adkins@bristol.gov.u k	Cultural Investment Programme – Openness and Imagination funding To approve the allocation of Openness and Imagination funding to arts organisations. Open	Cabinet Before 4 Apr 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Growth & Regeneration Scrutiny Commission